



General Information Requirements for Establishing a Bond Program

- _____ Contractor Questionnaire (form attached)
- _____ Resumes on key personnel (owners, project managers, superintendents, estimators, controller, etc...)
- _____ Letters of recommendation, accommodations, evaluations.
- _____ Information on company (prequalification package, brochures, etc...)
- _____ Copy of continuity plan (buy-sell agreement, life insurance, etc...)
- _____ Copy of current insurance certificate evidencing coverage in place
- _____ Last three year end CPA prepared financial statements
- _____ If you are a Subchapter S Corporation please provide first four pages of most recent 1120 S tax return
- _____ Most recent month end financial package if we are more than 75 days past your business year end
Balance sheet, income statement, job schedules, aging of receivables and payables
- _____ Copy of bank line of credit agreement
- _____ Copy of personal financial statement with supporting cash and portfolio statements